

TECHNICAL SERVICES

End-to-end development solutions

Managed by **TFE HOTELS**

TFE Hotels are the only Australian Hotel group with in-house end to end development solutions. We have expertise in Architectural and Interior Design, Construction, Development Management, Procurement, and Refurbishment and are able to offer a range of Technical Services including FF&E selection, procurement and installation.

This technical expertise is also of assistance in supporting and advising on engineering and asset management as required. The technical services offered are set out in this document.

1 Hotel Design Concept and Development

- a **Preparation of project specific brief (Design Manual); preparation or review of architectural drawings of all hotel areas**
- b **Attendance at regular coordination meetings with Architect, Structural and Services Engineers, Certifier and miscellaneous consultants**
- c **Review of preliminary technology, construction, interior design including:**
 - Hotel facilities configuration table
 - Hotel spatial requirements
 - Construction plan
 - Section and elevation drawings
 - Standard room, suite, any special rooms and suite and guestroom categories
 - Design concept drawing of back-of-house areas
 - Interior design concept
- d **Review of all Architectural details, fittings and fixtures schedules and joinery drawings**

2 Interior Design and Decoration

- a **Review of drawing of interior designers and various modifying designs, lighting and related items, furniture, fixtures and equipment**
- b **Review of detailed furniture layout plans**
- c **Review of all wall, floor, ceiling and joinery finishes and colours**
- d **Review and approval of prototype rooms**
- e **Review and approval of the interior designs of shops and other leased areas**

3 Mechanical, Electrical, Plumbing and Other Building Systems

a **Review of the following:**

- Detailed Electrical, Data, MATV and Lighting layouts
- Heating, ventilation and air-conditioning systems
- Pipes, drainage, sewage disposal and water purification
- Power supply and emergency power supply
- Telecommunication and information systems
- Vertical transportation systems
- Computer and LAN systems
- Security and building auto-control system

4 Signage and Landscape

a **Review of External Signage drawings for Council signage application**

b **Review of all Services and Landscaping Consultants' documentation**

5 Hotel Inspection

a **Review and assist the Project Manager in formulating construction timetables**

b **Review and assist the Project Manager in formulating a reasonable timetable regarding the project completion inspection, acceptance and handover**

c **Attendance on site during construction on monthly basis for general site inspection**

5 Cost Estimation

- a In house Cost Estimators to review cost estimates for hotel development projects

6 FF&E Procurement

- a **The following services in respect of the procurement and installation of the FF&E are available:**

- Liaising with the interior designer in respect of the design and selection of all FF&E
- Completion of a prototype room
- Preparing and issuing of tender documentation to suppliers and manufacturers
- Receiving and reviewing tenders
- Preparing and issuing purchase orders for the manufacture of FF&E
- Arranging for freight and managing all logistics to deliver to site
- Coordination of the installation of the FF&E

For more information please contact
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